Policy and Reporting Analyst—Madison, WI

Do you enjoy educating people on how to use web-based reports, analyzing client policies and procedures, and traveling on occasion? Your primary focus as policy and reporting analyst at the National Council on Crime and Delinquency (NCCD) will be to work with clients of SafeMeasures®, NCCD’s state-of-the-art data-reporting service for social service agencies. Some job responsibilities include:

• Interacting with clients on a regular basis;
• Researching and analyzing policies, procedures, and legislation related to child welfare and juvenile justice; and
• Determining, developing, and ensuring quality of SafeMeasures report requirements.

Qualifications

• Bachelor’s degree in social work, sociology, or a related field of study or two to three years of experience in a related field.
• Experience in data reporting and the ability to educate others in this area is preferred.
• Experience in child protective services, juvenile justice, or a comparable social service area is preferred.
• Strong interpersonal skills and clear communication skills.
• Ability to use critical thinking to triage and to determine the best course of action.
• Project and client management experience is preferred.
• Familiarity with or aptitude to learn HTML/XML/CSS and/or SQL is preferred.

More About SafeMeasures®

The SafeMeasures philosophy is to use analysis and web-based reporting to create transparent access to data for our client agencies, from frontline practitioners to agency administrators and policy makers. Equipping our client agencies with timely information positions them to be proactive in their work. Using SafeMeasures data, client agencies can also monitor individual staff workloads and staff performance, set priorities for upcoming work, and provide aggregate reporting for various purposes. For more information about SafeMeasures, visit www.nccdglobal.org-analytics/safemeasures.
More About NCCD

NCCD is a century-old nonprofit organization with offices in Madison, WI, and Oakland, CA. Through research and training, we work to help protect children from abuse and neglect, to create safe and rehabilitative justice systems for youth and adults, and to address the needs of older adults and adults with disabilities. Our work to reform the criminal and juvenile justice and child welfare systems is inextricably linked with issues of racial justice and equity. For more about NCCD, visit www.nccdglobal.org.

While we take pride in the serious impact of our work, our casual workplaces inspire teamwork and offer balance to the work day. Through monthly staff lunches and other regular events for learning and socializing, NCCD offers opportunities for staff to have fun and build camaraderie. For a peek inside NCCD, visit our photo gallery.

Our goal is to be an employer of choice that upholds a core value of diversity and inclusion in recruitment and molds itself to retain those staff. NCCD is proud to be an equal opportunity employer of all people. We believe that differing backgrounds, perspectives, lived experiences, and skills make our work stronger. We are actively seeking individuals committed to creating an inclusive environment at our organization and who can work effectively across difference among a diverse range of individuals, actively promote an equity-minded understanding of people and workplace culture, and contribute to an equitable and inclusive workplace environment.

Benefits

The salary for this position will be approximately $40,000 to $45,000 depending upon experience. NCCD’s comprehensive benefits package includes no-premium cost share for employee medical coverage, generous vacation and paid holidays, and a relaxed environment with support for work schedule flexibility where possible. Other benefits include dental, vision, life, and long-term disability insurance; retirement plan; sick leave; and more. Learn what the City of Madison offers residents by watching short video.

Join Us

If applying your expertise and talents to advance NCCD’s mission of just and equitable social systems interests you, apply here and reference “Policy and Reporting Analyst” in the “Position Desired” field. Please note that an employment application is required for consideration.

If you need assistance with an accommodation due to a disability or information on alternate ways to apply, please email HR@nccdglobal.org or call (800) 306-6223.